

The Partnership to Prevent and End Homelessness in the City of Alexandria
2020 VHSP Competition – Notice of Intent

Name of Organization:
Organization Type:
DUNS Number:
Contact Name & Title:
Contact Phone:
Contact Email:

Name of Subrecipient Organization (if applicable):
Organization Type:
DUNS Number:
Contact Name & Title:
Contact Phone:
Contact Email:

Available Project Types

Select the opportunity for which this Notice of Intent is written. If your organization is applying for more than one of the opportunities listed below you will be required to submit a separate Notices of Intent for each.

- ☐ Homeless Prevention Assistance - \$257,000
- ☐ Emergency Shelter Services - \$60,000
- ☐ Seasonal Shelter Services - \$40,000

- ☐ Domestic Violence Shelter Services - \$10,000
- ☐ Family Rapid Rehousing Services - \$180,000
- ☐ Singles Rapid Rehousing Services - \$60,000

Organizational Capacity

1. Describe the applicant(s) organizational experience and capacity delivering homeless assistance services in the City of Alexandria or Northern VA:
2. Describe applicant(s) experience operating Rapid Rehousing or other short-term rental assistance programs in Alexandria or Northern VA:
3. Describe the applicant(s) experience utilizing federal funds including HUD and ESG. Note if applicant(s) had any findings in an audit by HUD or Virginia DHCD:
4. Has applicant(s) returned any funds to HUD or DHCD on existing grants in the last 2 years? If yes, what amount and why?

Project Description

1. Describe the full scope of the project including the target population and the projected number of clients served annually. *For prevention and RRH projects, include the proposed average length of subsidy for households in the program.*
2. Describe the project's application of case management services including housing stabilization services, connection to mainstream resources, and strategies used to help clients retain housing once exited.
3. Describe the project's application of housing identification services including landlord identification and recruitment methods, and strategies employed to maintain relationships with landlords that accept high-barrier tenants.
4. Describe the project's accessibility for all residents in need of homeless assistance. *Prevention and shelter applicants must describe regular coordination with the CoC's Coordinated Entry team to meet all of Alexandria's emergency housing demands. RRH applicants must describe the process used to serve clients in all City homeless programs equally. This includes both year-round shelters, the DV shelter, winter shelter, and outreach, but excludes Transitional Housing Programs.*
5. Describe the project's method for prioritizing clients for service. *Prevention and shelter applicants must identify criteria that determine which households receive more intensive case management, housing location, or other services in the program, or are otherwise served in the program beyond typical averages. Rapid rehousing applicants should address their process for determining rental subsidy amount including processes for approval, review, modification, and termination of the subsidy.*

Increased Funding Request

***Response required only if the project is requesting funding beyond the amount listed for the selected service**

1. If the project is requesting funding beyond the amount defined in the CoC's 2020 VHSP Announcement for the proposed service, provide the requested increase and the total request (*ex: requesting an additional \$1,000 in DV Shelter funding for a total of \$11,000*).
2. If the project is requesting funding beyond the amount defined in the CoC's 2020 VHSP Announcement for the proposed service, describe the program or service change that would result. *Shelter projects must describe an improvement to housing focused services, or for client safety specific to DV Shelter, and not an increase in program capacity. Rapid Rehousing projects must describe additional capacity to serve family households.*

3. If the project is request additional funding for the proposed services that was defined the CoC's 2020 VHSP Announcement, describe the community need for the resulting change. *Shelter projects must justify request with documented, increasing demand for housing focused services at shelter, or for documented demand for safety improvements specific to DV Shelter. RRH projects must justify request with documented, increasing demand for family RRH services in Alexandria.*

Additional Attachments to Submit

- **Please attach job description of the program's housing locator position, or person(s) responsible for the service, with your submission**
- **Please attach job description of the program's case manager position, or person(s) responsible for the service, with your submission**
- **Please attach a proposed organization chart that includes the Program Director, Case Manager(s), and Housing Locator(s) that would serve clients in the proposed VHSP funded project, with your submission**